



Barcode Installation

This bar code must be permanently attached to the golf cart or fines will be enforced.

OWNER SIGNATURE: _____ DATE: _____

LITCHFIELD BY THE SEA RESIDENTIAL BARCODE POLICY

Waccamaw Management will distribute Litchfield By The Sea Community Association, Inc. ("LBTS") property owner access barcodes. Barcodes give LBTS property owners automatic entry into the community. Barcodes can be obtained from Waccamaw Management between the hours of 8:30 a.m. to 4:30 p.m. Monday through Friday.

Each residence will be issued personal barcodes free of charge, provided that all assessments have been paid. Additional barcodes may be issued to immediate family members, specifically limited to sons, daughters, son-in-laws, and daughter-in-laws. Family member barcodes will cost \$20 each. A total of no more than eight (8) barcodes issued to one residence. Residents must submit a vehicle registration and proof of LBTS ownership, if a recent purchase, for each property owner barcode. Requests for family member barcodes must be accompanied by the vehicle registration form.

All residents that own golf carts must have a decal or a barcode attached to the golf cart. Residents must sign a statement stating that the barcode will be permanently affixed to the golf cart.

Your barcode will allow you access to your community, the beach, and the LBTS pool at River Club, via the main and back gates.

The barcode must be placed on the outside of the passenger side rear window.

If the vehicle is traded the barcode must be removed from the vehicle and returned to LBTS before a new barcode can be issued. If your window is damaged and needs to be replaced you may transfer the barcode or come by Waccamaw Management and a new barcode will be issued for your vehicle. There is a \$25.00 fee for replacement of a barcode without the old one.

PLEASE REPORT ALL LOST OR STOLEN BARCODES TO LBTS IMMEDIATELY.

LBTS property owner barcodes are the property of LBTS. The Association reserves the right to deny issuance of a barcode or to remove a barcode if it is not used in accordance with the rules and regulations of LBTS. All barcodes are issued to one specific vehicle. Transferring barcodes to another vehicle or requesting barcodes for non-eligible persons will result in a fine and temporary deactivation of the barcode. The first offense will incur a fine of \$100 and deactivation of barcode for 30 days. Subsequent infractions will result in a one (1) year deactivation and \$500 fine. Barcode activity will be continually monitored to maintain accurate data.

Residents must contact LBTS Security to schedule visitors for current or future access into LBTS. LBTS Security can be reached at 843-237-2451.

We appreciate the patience of all property owners while we continue to modify and improve this gate access security system.